



Tenancy Privacy Statement

With changes in the Privacy laws, it is important that you fully understand the National Privacy Principles and the manner in which we use your private information in order to carry out our role as property managers.

Please read this Privacy Statement, and once completed, return to this office with your tenancy application.

You can ask to access the information we hold about you, by contacting the office of; AUSWAYVIC Real Estate:

Telephone: (03) 9884 8045
Email: info@auswayvicre.com
Visit website: www.auswayvicre.com

Our property managers, collect your personal information to evaluate the risk in providing you with the lease/tenancy of the premises you have requested.

To carry out this role and during the term of your tenancy, we may disclose your personal information to:

- The Landlord
- The Landlord’s lawyer
- The Landlord’s mortgagee
- Referees you have nominated
- Organisations or tradespeople required to carry out maintenance to the premises
- Rental Bond Authorities
- Residential Tenancy Tribunals / Courts and Statutory Authorities (where necessary)
- Collection Agents/Lawyers (where default/enforcement action is required)
- Banks, Utilities (Gas, Electricity, Water, Phone)
- Employers, etc. to provide confirmation details on your behalf
- In the case of commercial leases, to credit bureaus for risk assessment purposes
- Other Real Estate Agents and Landlords
- In addition, there may be circumstances where we are required or authorised by law to disclose your personal information e.g. to an Ombudsman, tribunal, court, law enforcement agency or government department.

If your personal information is not provided to us and NTD and you do not consent to the uses to which we put your personal information, we cannot properly determine the risk to our client, or carry out our duties as property managers. Consequently, we may not provide you with the lease/tenancy of the premises. We request that you please sign below to acknowledge that you fully understand the National Privacy Principles and the manner in which your private information may be used.

I acknowledge that I have read and understood this tenancy privacy statement.

Signed:

Print Name(s):

Date:/...../.....